

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
REGULAR MEETING AGENDA**

Board Meeting Minutes

August 19, 2005

Wells Fire Station

Wells, Nevada

517 Clover Street

9:00am (PSDT)

ATTENDANCE: Elaine Barkdull, Kim Abetya, Pax Kelly, Greg Brorby, Kerry Aguirre, Lou Schack, Wayne Lowman, Mike Franzoia, Phyllis Peterson and David Crawford.

Via Telephone: Charlie Myers, Paul Killpatrick, Rhonda Zuraff, and Bill Kohbarger.

Guests: Adella Harding (Elko Daily Free Press) and Paul Bottari (Bottari Realty)

PUBLIC COMMENT PERIOD: No public comments were made.

CORRESPONDENCE AND ANNOUNCEMENTS

Copies of related materials available

APPROVAL OF THE JULY 2005 REGULAR MEETING MINUTES: The regular monthly Board meeting was held on August 19, 2005 at Wells, NV at 9:00 a.m. **ACTION ITEM:** Elaine Barkdull explained that Thad Ballard, representing Wells Chamber of Commerce, is not on the Board of Directors and will be identified as a member guest in the meeting minutes. Pax Kelly motioned to approve the July Minutes and Paul Killpatrick seconded the motion. The motion passed unanimously.

APPROVAL OF WARRANTS FOR JULY 2005

Warrants over \$500 submitted for Board signatures; warrants under \$500 approved by Executive Director for payment, list provided to the Board. **Review of current expenditures/budget comparison. ACTION ITEM** Charlie Myers motioned to approve the warrants and Lou Schack seconded the motion. The motion passed unanimously.

BUDGET UPDATE: Executive Director Elaine Barkdull reviewed the Fiscal Year End 2005 Budget reporting that \$21,651 rollover to 2006. She also stated the ECEDA Budget was in the black, adding that ECEDA was close to Budget on all line items. She reported the 2006 working budget would reflect the new direction of ECEDA more accurately. Elaine Barkdull said \$15,000 of the remaining funds was Barrick's donation and would be used for the Target Market Study. In addition, approximately \$2,000 was left for Railport projects – leaving ECEDA \$4,651.

ECEDA Board Meeting Host Presentation: Wells hosted the meeting; Pax Kelly gave a brief report on the progress of new development in Wells.

NEW BUSINESS

Leads Update: Update on leads ECEDA worked on July 15 –August 12, 2005. Executive Director, Elaine Barkdull reviewed the list of leads and stated that it was a slow month for direct leads, as well as at the State leads. She explained that the completed items have been helped or the companies have not been responsive to her follow up calls.

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
REGULAR MEETING AGENDA**

NEW BUSINESS - Continued

Membership: Weinger Realty Corporation applied for membership with ECEDA at a Premium Level (\$3,000). They waived their option of a board seat. Their membership is for ECEDA support only. **ACTION ITEM** Charlie Myers motioned to approve membership of Weinger Realty Corporation and Pax Kelly seconded the motion. The motion passed unanimously.

Elaine Barkdull reported Dean Alford of Converse Consultants would be leaving Elko to open a new district office for the company. She stated Dean Alford's replacement may take their board seat, but will advise at later date.

ECEDA Leads Policy: In Order to meet the State's guidelines on confidentiality and to help our members better understand the methods that ECEDA uses to respond to leads. ECEDA will develop a "Leads Policy" that will be added to ECEDA's Bylaws. Mayor Mike Franzioa requested ECEDA follow the same guidelines of the State in order to maintain integrity. Both Pax Kelly and Bill Kohbarger expressed support for a Leads Policy. Charlie Myers stated Executive Director, Elaine Barkdull will put the policy in writing for the next Board Meeting. **ACTION ITEM:** Charlie Myers motioned to adopt the State's guidelines as ECEDA's Leads Policy and to add it to ECEDA's Bylaws. Mayor Mike Franzioa seconded the motion. The motion passed unanimously.

Additional to Bylaws: Our professional liability insurance agency required us to add the names of two individuals in which to report sexual harassment incidents. The recommendation was for it to be the County's Personnel Director and/or the Chairman of the ECEDA Board, Executive Director Elaine Barkdull explained. **ACTION ITEM** Charlie Myers made a motion to accept the recommendation of the County's Personnel Director and the Board Chairman to be liaisons for the liability insurance requirement. Kerry Aguirre seconded the motion. The motion passed unanimously.

Executive Director's Evaluation Results: Chairman of the Board Paul Killpatrick provided the Board with a summary of Executive Director Elaine Barkdull's annual evaluation. He stated Elaine Barkdull had met the professional goals set forth in the prior year. Paul Killpatrick highlighted Elaine Barkdull's passion, vision and "Think Big" qualities. Chairman Killpatrick included the pioneering of the Port of Elko County Project as one of the Executive Director's successes for the year.

Greg Brorby requested that a bonus or merit raise for Executive Director. He suggested it be an agenda item for next year. He also added Elaine is to be commended on her leadership.

Elaine Barkdull told the Board she was proud of what we had accomplished for ECEDA and it was a "Kick-Ass" Year.

Chairman Killpatrick summarized the Executive Directors goals for the upcoming year. Including the Railroad, catching the "next wave" of industry, and attracting new industry.

NCED Dinner: Elaine Barkdull reported Elko was chosen as the site for the 2005 NCED Annual State Conference. ECEDA was asked to host the Welcome Dinner. She reviewed the proposed activity agenda for the events. Attendance for the event is expected to be approximately 150 people.

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REGULAR MEETING AGENDA**

NCED Dinner - Continued

Elaine Barkdull stated ECEDA would seek sponsorship for the event. Rhonda Zuraff volunteered the Elko Daily Free Press as the sponsor of the Dinner for the event. Executive Director, Elaine Barkdull and the Board thanked Rhonda Zuraff for sponsoring the event. Elaine Barkdull added Elko Daily Free Press would be noted as sponsors on the invitations and promotion of the event.

Work Plan Committee Meeting Dates: Meeting dates were discussed and confirmed as the following:

Railport Project Committee: Elaine Barkdull, Paul Killpatrick, Glen Guttry, Charles Myers, Greg Brorby, Pax Kelly, and Cliff Eklund

Meeting Date/Time: September 2, 2005 at 9:30 a.m.

Workforce Development Committee: Kerry Aguirre, Danny Gonzales, Rhonda Zuraff, Charles Myers, Greg Brobry, Scott Hase, Elaine Barkdull, Brad Woodring, John Mack, Phyllis Peterson, and Rob Glenn

Meeting Date/Time: September 2, 2005 at 9:00 a.m.

Phyllis Peterson requested her participation and was added to the Workforce Development Committee.

Marketing and Recruiting Committee: Pax Kelly, Elaine Barkdull, Glen Guttry, Thad Ballard, Cliff Eklund, Phyllis Peterson, and Charles Myers.

Elaine Barkdull discussed the timeline for Lockwood Greene's Target Market Study.

1. August 26, 2005 - Deadline for the Lockwood Greene Target Market Study.
2. September 14, 2005 - Lockwood Greene will conduct a site visit on September 14, 2005.
3. October 7, 2005 – First analysis draft
4. Follow up visit to be determined at a later date.

Phyllis Peterson requested participation and was added to the Marketing and Recruiting Committee.

Regional Economic Development Issues Committee: Kerry Aguirre, Elaine Barkdull, Danny Gonzales, Carl Dahlen, Brad Woodring, Dean Alford and Thad Ballard

Meeting Date/Time: To be announced after NCED determines its new direction dealing with regions.

Report on the NCED Meeting and Information Relating to Additional Fund for Operations, Projects, and the Railport Funds: Executive Director Elaine Barkdull reported \$1,000,000 has been set aside for the Railport project. She explained \$500,000 would be dispersed this year for the development of the transload facility and the remaining \$500,000 would be used in 2006.

Elaine Barkdull stated there is major competition between Rural communities for \$3,000,000 and also the \$516,000 meant for the rurals use. The \$3,000,000 will be for infrastructure grants and the \$516,000 will be for operational grants.

ONGOING BUSINESS

Update on the Railport Project: Charlie Myers reported Elko County has received a list of appraisers from Elaine Barkdull and Cash Minor should have an appraiser any day. He stated agreement acceptance by property owners and Elko County is expected soon and the County Commissioners will vote to approve the agreement at their regular commission meeting on September 7, 2005.

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
REGULAR MEETING AGENDA**

ENTITY REPORTS

Each city gave a report on the activities of their communities.

SCHEDULE NEXT MEETING.

The next board meeting will be September 16, 2005 in Carlin at UNR Fire Science Academy at 9:00 a.m. David Crawford was to confirm the availability.

MEETING ADJOURNED

Respectfully submitted:

Kim Abeyta, Assistant Director