

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
REGULAR MEETING AGENDA**

**February 18, 2005
Wells City Fire Dept.
517 Clover Street
Wells, NV
9:00am (PSDT)**

I. CALL TO ORDER: Chairman Paul Killpatrick

The agenda for this meeting of the Elko County Economic Diversification Authority (ECEDA) has been properly posted for this day and time in accordance with NRS requirement. **ECEDA's monthly board meeting agenda and board meeting minutes are now posted for public viewing on our website at www.eceda.com. They can be found under the *About ECEDA* link.**

II. ROLL CALL: Welcome Guests

III. PUBLIC COMMENT PERIOD:

This agenda item is to provide time for the general public to address the authority regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

IV. CORRESPONDENCE AND ANNOUNCEMENTS

Copies of related materials available.

V. APPROVAL OF THE JANUARY REGULAR MEETING MINUTES: The regular monthly Board meeting was held on January 21, 2005 at the Great Basin College, in Elko, Nevada at 9:00am
ACTION ITEM

VI. APPROVAL OF WARRANTS FOR JANUARY, 2005

Warrants over \$500 submitted for Board signatures; warrants under \$500 approved by Executive Director for payment, list provided. **Review of current expenditures/budget comparison. ACTION ITEM**

VII. ECEDA Board Meeting Host Presentation: INFORMATION ONLY

Host is City of Wells

VIII. NEW BUSINESS

a) Discussion on 2005 Nevada Legislation Session and Bills relating to Economic Development – INFORMATION ONLY

b) Progress report on Industrial Market Analysis Study – INFORMATION ONLY

c) Working Group Reports - INFORMATION ONLY

The working groups did not meet in January and will not meet in February. With the exception of the Membership Committee, the committees' actions will be based on the completion of the Industrial Market Analysis Study and therefore the meetings will not be held until after its completion.

d) Committees Membership – VOLUNTEER ACTION

New board members will be invited to select the committees they would like to serve on.

e) Bylaws/Policies Committee Meeting – INFORMATION ONLY

A meeting of the Bylaws/Policies Committee was held in January for the purpose of reviewing ECEDA's current Inter-Local Agreement. The committee's recommended changes were delivered to County Attorney Kristin McQueary. A copy of the approved draft will be presented at next month's meeting.

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
REGULAR MEETING AGENDA**

- f) **April Planning Retreat – ACTION ITEM**
Discuss the options for the location and set the date for the annual ECEDA Planning Retreat
- g) **Update on ongoing leads. INFORMATION ONLY**

VIII. OLD BUSINESS

a. **2004-2005 WORK PLAN UPDATES** * Indicates recent activity and update available

Goal #1: Develop a targeted marketing plan for Elko County

01:02:05: Promote and market renewable energy assets of Elko County
Champions: Targeting/Recruiting/ Industrial Park Working Group

01:05:05: Work with City and County officials to develop incentive programs
Champions: Incentives Working Group

* **Goal #2: Support development, expansion, and retention of existing businesses**

02:02:05: Continue partnerships with Chambers of Commerce to support economic development initiatives
Champions: Mary Korpi (GAC), Elaine Barkdull (GAC & EEC)

Goal#3: Develop operational funding and cost saving opportunities to leverage current NCED and entity funding

03:01:05: Identify potential grant opportunities for projects and programs
Champions: Paul Killpatrick, and Elaine Barkdull

Goal #4: Maintain and improve community and entity communication

04:01:05: Participate in all City Council meetings, County Commission, ECVA and Government Affairs Committee meetings by reporting on ECEDA activities
Champions: Staff/Government Board Representatives

* **04:02:05: Participate and report to the Commission on Economic Development staff and Commissioners at Commission meetings and via email with quarterly reports**
Champions: Elaine Barkdull

* **04:03:05: Publish the ECEDA Newsletter**
Champions: Elaine Barkdull

* **04:04:05: Actively participate in the Northern Nevada Partnership Group**
Champions: Mary Korpi, Paul Killpatrick, and Elaine Barkdull

* **04:05:05: Actively participate in the activities of the Rural Nevada Development Council**
Champions: Keyth Durham and Elaine Barkdull

* **04:06:05: Actively engage diverse populations in the economic development process**

Goal #5: Improve organizational operations

05:01:05: Update and develop a five-year strategic plan – 2004 April Planning Retreat Project
Champions: Elaine Barkdull and Board Members

* **05:04:05: Develop a youth development (K-12) program for leadership, entrepreneurship and volunteerism in conjunction with Great Basin College**

b. **COMPLETED AND ONGOING GOALS**

Goal #1

01:01:05: Adoption of 2004-05 Marketing Plan - Staff handling this

01:03:05: Pursue retail development as identified by Community ID Study - Done

01:04:05: Sponsor the Small Communities Air Service Grant – City of Elko sponsored

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY
REGULAR MEETING AGENDA**

Goal #2

02:01:05: Develop the NE Business Incubator/Entrepreneur Project – GBC taking project

Goal #3

03:02:05: Continue to evaluate operational costs for areas of savings – New budget

03:03:05: Develop and implement a major fundraiser/recognition event for ECEDA - Complete

Goal #5

05:02:05: Identify measurable outcomes for each goal and priority of the work plan - evaluate at each board and staff meeting - utilize toward the development of the building block model. – On agenda each month

05:03:05: Continue to evaluate staffing levels, board participation and make up, and volunteer participation to increase the effectiveness of the organization – Chairman's responsibility

IX. ECEDA STAFF/ENTITY REPORTS

- a. **City of Carlin:**
- a. **Elko County:**
- b. **City of Elko:**
- c. **City of Wells: Host Report**
- d. **Spring Creek Association:**
- e. **Others: USDA, SBDC, Job Connect, Elko Band Tribe, UNR Fire Science**

X. SCHEDULE NEXT MEETING

The next regular board meeting is scheduled to be held in Carlin, NV, UNR Fire Science Academy, on March 18, 2005 at 9:00am.

XI. ADJOURN

Respectfully submitted:

Elaine Barkdull, ECEDA Executive Director