

**ELKO COUNTY ECONOMIC DIVERSIFICATION AUTHORITY  
REGULAR MEETING AGENDA**

**December 21,  
Carlin City Hall  
101 S. 8<sup>th</sup> Street  
Carlin, NV  
9:00am (PSDT)**

- I. CALL TO ORDER: Chairman Paul Killpatrick**  
The agenda for this meeting of the Elko County Economic Diversification Authority (ECEDA) has been properly posted for this day and time in accordance with NRS requirement.
- II. ROLL CALL: Welcome Guests**
- III. PUBLIC COMMENT PERIOD:**  
This agenda item is to provide time for the general public to address the authority regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.
- IV. CORRESPONDENCE AND ANNOUNCEMENTS**  
**Copies of all correspondence available upon request.**
- V. APPROVAL OF NOVEMBER REGULAR MEETING MINUTES:** The regular monthly Board meeting was held on November 16, 2004 at the Wells Fire Station, in Wells, Nevada at 9:00am  
**ACTION ITEM**
- VI. APPROVAL OF WARRANTS FOR NOVEMBER, 2004**  
Warrants over \$500 submitted for Board signatures; warrants under \$500 approved by Executive Director for payment, list provided. **Review of current expenditures/budget comparison. ACTION ITEM**
- a) Roundtable in the Rockies Conference (March 29<sup>th</sup> – April 1<sup>st</sup>) - Approve trip and conference expenses. Travel expense currently in the budget. ACTION ITEM**
- VII. ECEDA Board Meeting Host Presentation: INFORMATION ONLY**
- VIII. NEW BUSINESS**
- a) Approval of New Members – ACTION ITEM**  
**Applications attached.**
  - b) Presentation of Membership Plaques to Board Members – INFORMATION ONLY**
  - c) Working Group Reports**

**Targeting/Recruiting/Industrial Parks W. G. – Met: December 2, 2004 at 3p.m. at the ECEDA Office**

Next meeting will be a January 13, 2005 Targeting Workshop to address the methods used to identify a target group of industry sectors for Elko County and methods of working with Site Selectors. The workshop will be held on January 13, 2005 at 3 p.m. – 5 p.m. at GBC. Grant Sims with Sierra Pacific Power Company will be the guest speaker.

**Presentation of the ECONOMIC DEVELOPMENT – 2005 FOCUS PLAN by Elaine Barkdull and Charlie Myers. INFORMATION ONLY**

**Membership W.G. - No actual meeting. E-mailed report to Committee - December 3, 2004 - See the attached meeting notes.**

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**One-Stop W.G. - Members:** Glen Guttry, Charlie Myers, Donnetta Skinner, Vikki Dedman, respective city and county staff members and Elaine Barkdull **Met: Have not met yet.**

**Incentives W.G. - Members:** Glen Guttry, Charlie Myers, Donnetta Skinner, Vikki Dedman, respective city and county staff members, utility and railroad representatives and Elaine Barkdull **Met: Have not met yet.**

**d) Bylaws/Policies Committee Meeting – INFORMATION ONLY**

A meeting of the Bylaws/Policies Committee is being called for the purpose of reviewing the current Inter-Local Agreement of ECEDA. The current agreement is outdated and does not reflect the new Bylaws.

**e) Update on ongoing leads. INFORMATION ONLY**

**VIII. OLD BUSINESS**

**a. 2004-2005 WORK PLAN UPDATES \* Indicates recent activity and update available**

**\* Goal #1: Develop a targeted marketing plan for Elko County**

**01:02:05: Promote and market renewable energy assets of Elko County**

Champions: Targeting/Recruiting/ Industrial Park Working Group

**01:05:05: Work with City and County officials to develop incentive programs**

Champions: Incentives Working Group

**\* Goal #2: Support development, expansion, and retention of existing businesses**

**02:02:05: Continue partnerships with Chambers of Commerce to support economic development initiatives**

Champions: Mary Korpi (GAC), Elaine Barkdull (GAC & EEC)

**Goal#3: Develop operational funding and cost saving opportunities to leverage current NCED and entity funding**

**03:01:05: Identify potential grant opportunities for projects and programs**

Champions: Frank Gonzales, Paul Killpatrick, and Elaine Barkdull

**Goal #4: Maintain and improve community and entity communication**

**04:01:05: Participate in all City Council meetings, County Commission, ECVA and Government Affairs Committee meetings by reporting on ECEDA activities**

Champions: Staff/Government Board Representatives

**04:02:05: Participate and report to the Commission on Economic Development staff and Commissioners at Commission meetings and via email with quarterly reports**

Champions: Elaine Barkdull

**04:03:05: Publish the ECEDA Newsletter - Next ECEDA e-Letter is scheduled for Jan. 05**

Champions: Elaine Barkdull

**04:04:05: Actively participate in the Northern Nevada Partnership Group**

Champions: Mary Korpi, Paul Killpatrick, and Elaine Barkdull

**\* 04:05:05: Actively participate in the activities of the Rural Nevada Development Council**

Champions: Keyth Durham and Elaine Barkdull

**\* 04:06:05: Actively engage diverse populations in the economic development process**

**Goal #5: Improve organizational operations**

**05:01:05: Update and develop a five-year strategic plan – 2004 April Planning Retreat Project**

Champions: Elaine Barkdull and Board Members

**\* 05:04:05: Develop a youth development (K-12) program for leadership, entrepreneurship and volunteerism in conjunction with Great Basin College**

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**COMPLETED AND ONGOING GOALS**

**Goal #1**

**01:01:05: Adoption of 2004-05 Marketing Plan - Staff handling this**

**01:03:05: Pursue retail development as identified by Community ID Study - Done**

**01:04:05: Sponsor the Small Communities Air Service Grant – City of Elko sponsored**

**Goal #2**

**02:01:05: Develop the NE Business Incubator/Entrepreneur Project – GBC taking project**

**Goal #3**

**03:02:05: Continue to evaluate operational costs for areas of savings – New budget**

**03:03:05: Develop and implement a major fundraiser/recognition event for ECEDA - Complete**

**Goal #5**

**05:02:05: Identify measurable outcomes for each goal and priority of the work plan - evaluate at each board and staff meeting - utilize toward the development of the building block model. – On agenda each month**

**05:03:05: Continue to evaluate staffing levels, board participation and make up, and volunteer participation to increase the effectiveness of the organization – Chairman's responsibility**

**IX. ECEDA STAFF/ENTITY REPORTS**

- a. City of Carlin: **Host Report**
- a. Elko County:
- b. City of Elko:
- c. City of Wells:
- d. Spring Creek Association:
- e. Others: USDA, SBDC, Job Connect, Elko Band Tribe, UNR Fire Science

**X. SCHEDULE NEXT MEETING**

The next regular board meeting is scheduled to be held in Elko, NV, ECEDA Office, 723 Railroad Street, on January 18, 2004 at 9:00am.

**XI. ADJOURN**

**Respectfully submitted:**

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**Elaine Barkdull, ECEDA Executive Director**